

Chippewa Falls Area Unified School District
Student Placement Dispute Process
McKinney-Vento Homeless Education Assistance Act



A homeless child or youth has the right to remain at his or her school of origin (public school that the child attended when permanently housed, or the public school in which the child was last enrolled) or to attend any public school that other students who live in the attendance area are eligible to attend. If the student is eligible to attend more than one school, parents/caregivers or unaccompanied youth will have the option of choosing the school they wish to attend.

When a dispute arises over school placement, the Homeless Coordinator or parent/caregiver or unaccompanied youth will complete a Student Placement Dispute form and submit it to the Pupil Services Director for determination. After a determination is made, a copy of the completed Notification of Dispute Resolution form will be provided to the individual. If the matter has not been satisfactorily addressed, the individual may submit a written request for a conference with the Superintendent. Following the conference, the Superintendent will respond, in writing to the individual. If the matter has not been satisfactorily addressed, the individual may submit a written request to the Board to address the matter. After reviewing all material related to the matter, the Board will grant a hearing. The individual will be advised, in writing, of the Board's decision within five business days following the next regular Board meeting. The student has the right to attend the school of choice (school of origin or school of residence) until the dispute is resolved.

The parents/caregivers or unaccompanied youth can contact the State Coordinator for Homeless Education at (608) 267-7338 for additional information.

Chippewa Falls Area Unified School District
Student Placement Dispute Form
McKinney-Vento Homeless Education Assistance Act



A homeless child or youth has the right to remain at his or her school or origin (public school that the child attended when permanently housed, or the public school in which the child was last enrolled) or to attend the school located in the area that they are currently residing. If the student is eligible to attend more than one school, parents/caregivers or unaccompanied youth will have the option of choosing the school.

When a dispute arises over school placement, this form is to be completed by the parent/caregiver or unaccompanied youth. The Homeless Coordinator or building social worker can provide assistance to the parent/caregiver or unaccompanied youth to complete this form.

_____	_____
(student/DOB)	(requested school)
_____	_____
(student/DOB)	(requested school)
_____	_____
(student/DOB)	(requested school)

Person filing dispute: _____ Phone: _____

Relationship to student(s): _____

Please write a brief explanation of your dispute: _____

Signature: _____ Date: _____

Return this completed form to the CFAUSD Homeless Liaison.

Note: The student will attend the school requested (school of origin or school of residence) by the parent/caregiver or unaccompanied youth until the dispute is resolved.

Homeless Liaison Signature: _____ Date received: _____

Chippewa Falls Area Unified School District
**Notification of Student Placement Dispute
Resolution**

McKinney-Vento Homeless Education Assistance Act



DATE: _____

TO: _____

RE: _____
(student/DOB) (requested school)

_____ (requested school)

_____ (requested school)

After reviewing your request, the enrollment request is: ___ Approved ___ Denied

This determination was based on: _____

Student assigned to: _____
(assigned school)

Start Date: _____

If you wish to appeal this decision, you may submit a written request for a conference with the CFAUSD Superintendent.

You may contact the State Coordinator for Homeless Education at (608) 267-7338 for additional information.

Respectfully,

CFAUSD Homeless Liaison